

**South Cherokee County Post 316 The American Legion, Inc.
Scholarship Application Instructions.**

- 1. All applications will be completed by typewriter or PC. And will be needed by May 1st, 2014 for approval.**
- 2. Applicants must be a child, stepchild or grandchild of a Veteran of Military service, who is a member of the American Legion in the So. Cherokee American Legion Post 316.**
- 3. Applicant must be a graduating senior.**
- 4. Applicant must live in Georgia, and sponsored by American Legion Post 316.**
- 5. Academic requirements, accumulated grade point averages (GPA), class ranking, standardized test scores (SAT). Official records must be supplied.**
- 6. Applicant must have participated in school and community activities.**
- 7. Applicant must have a transcript of grades. Transcript will be an official document the High School.**
- 8. One scholarship for \$500.00 will be awarded. The payment of the award will be paid directly for the Fall Semester of the school chosen by the recipient.**
- 9. Applicant will have endorsements from the Post and the High School Principal.**
- 10. Instructions on filling in application.**
 - a. Application is in a PDF format and can be found along with the instructions at Menu Membership Manuals on the website for Post 316 [www.alpost316ga.org]**
 - b. All items that require entry will be entered while in the PDF reader. Either ADOBE-READER or FOXIT. Both are free downloads and can be found at:**

Adobe [<http://get.adobe.com/reader/>]

Foxit [http://www.foxitsoftware.com/Secure_PDF_Reader/]

- c. Once the reader of your choice is available, open the PDF file for the application, then enter requested data into the fields.**
- d. Then with the supplied entries complete print the document. This may require you to save the document first before printing. When using Adobe, on opening the document it will give you a warning saying document is not original, however it is correct so ignore this and fill in elements asked for, save results then open again to print.**
- e. Attach all supporting documents from the school and send to the following address:**

**The American Legion, Inc.
PO Box 496
Woodstock, GA 30188-0496
Attention: Scholarship Committee**

- f. As you fill in the name field, the middle name can be an initial only, however if you have no middle name then supply [NMI]**
- g. If the parents address is same as your supplied address, indicate such as [Same as above]**
- h. Any questions, talk with the school counselor, if she is unable to answer, you can contact the Scholarship Committee member or an Officer of the post. Contacts can be found on the website using the Contact Us memo selection.**